



NHS - Fall 2020

| Area/Event | What Will It Look Like |
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| Main Office/ Entrance | <ul style="list-style-type: none">• Visitors/Parents will not be permitted beyond the main office/breezeway. In the rare circumstance visitors, be allowed entry to the building, face masks must be worn, and use the hand sanitizer station in the vestibule before entering the office. |
| Forgotten items | <ul style="list-style-type: none">• If you forget something at home, example: lunch box. You may drop it off on the table in the front entry way. You will find the sticky notes and place your students name and grade on forgotten item and your student will be responsible for going to the front entry and getting it. We will not deliver it to the student. You will need to communicate with your student through parent square, email or another electronic device. |
| School start | <ul style="list-style-type: none">• School starts at 8:45 am. Students cannot enter the building before 8:30 am. |
| What door do I enter? | <ul style="list-style-type: none">• Door #18 at the south end of the building. This includes bus rider students. Students will not be allowed to enter door #1 for normal morning drop off due to the ongoing construction project.• Face Coverings Must Be Worn.• Students will report directly to their first period classroom or the cafeteria for a grab and go breakfast which will be eaten in their first period classroom.• Students should not stop at /use lockers |
| LatchKey | <ul style="list-style-type: none">• Before school supervision program that requires enrollment and pay (Similar to LatchKey) starts at 7:00 AM. Please contact the NHS office to enroll in this program. You must enroll before the first day of school. |
| Doctor appointments | <ul style="list-style-type: none">• This year, it is more important than ever that you try to avoid scheduling appointments during school hours. We realize this is not always possible so in the event that your student has an appointment during school hours you will need to email or parent square Mrs. Baker (abaker@nws.k12.in.us) 24 hours before the appointment. By communicating this ahead of time it will cut down on your wait time for your student. |
| After school plans | <ul style="list-style-type: none">• Please communicate with your child their after-school transportation plans before your student arrives at school each day. Unfortunately, we will not be able to accept changes to transportation the day of. |
| Early pick up/sick pick up | <ul style="list-style-type: none">• If it is necessary to pick up your child from school before normal dismissal time, please enter through door #1 and use the intercom outside of the main office to communicate with the building secretary. You will then sign your student out on the sign out sheet located in the breezeway. Please know if we are not familiar with you, we may ask you to provide identification. Reminder you will not be granted access into the main office unless absolutely necessary. You will be asked to wait on your student in the breezeway. |

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| Food | <ul style="list-style-type: none">● We ask that no outside fast food be brought in to deliver to students this year. Example: McDonalds, Taco Bell, Wendy's |
| School pictures | <ul style="list-style-type: none">● School pictures will not take place this fall. We will have a spring school picture session and will release those dates as soon as they are available. |
| iPads for high school | <ul style="list-style-type: none">● High school students will have a 9.7 – inch 5th generation. |